



## Health Facilities Evaluator Nurse

**Agency Code: M599 - Class Code: 8011 - Exam Code: 6PB64**

<b>Department:</b>	Department of Public Health
<b>Final Filing Date:</b>	Continuous
<b>Type of Recruitment:</b>	Departmental Open
<b>Salary:</b>	MONTHLY-RANGED-SALARY - \$5,140.00 to \$6,751.00
<b>Employment Type:</b>	Permanent Full-time Permanent Part-time Permanent Intermittent Limited Term Full-time Limited Term Part-Time Limited Term Intermittent

### EEO

An equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

### DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

### WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Examination at any time.

Once you have taken the Training and Experience Examination, you may not retake it for six (6) months.

### FILING INSTRUCTIONS

**Final File Date:** Continuous

**Where to Apply:** Click the link at the bottom of this bulletin.

## **SPECIAL TESTING ARRANGEMENTS**

If you have a disability and need special assistance or special testing arrangements, contact the State Personnel Board, Examinations Unit at (866) 844-8671, TTY (916) 654-6336, or via California Relay Service for the Deaf or Hard of Hearing at (800) 735-2929 for TTY Phones, or at (800) 735-2922 from voice phones.

## **ELIGIBLE LIST INFORMATION**

An open, merged eligible list will be established by the Department of Public Health. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires twelve (12) months after it is established. Competitors must then retake the Training and Experience Examination to reestablish eligibility.

## **REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION**

**NOTE:** All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

## **MINIMUM QUALIFICATIONS**

Possession of a master's degree in a recognized health field, i.e., microbiology, laboratory technology, nursing, physical therapy, psychology, medical social work, or other health related field from a recognized school may be substituted for one year of the required general experience.

Possession of the legal requirements to practice as a professional registered nurse in California.

**AND**

One year of professional nursing experience which includes a minimum of six months of administrative responsibility requiring definition and implementation of operational program policy for maintenance of nursing care standards. (Equivalent to college graduation with a Bachelor of Science Degree in Nursing may be substituted for the required administrative experience.) Experience in the California state service applied toward this requirement must be performing the duties of a class at a level of responsibility equivalent to that of Registered Nurse III.

## **POSITION DESCRIPTION**

This is the journey person level of the series. Incumbents conduct inspections, investigations, surveys, and evaluations of health facilities for conformity with licensing and certification requirements of the Department of Public Health and for compliance with State and Federal laws, rules, and regulations relating to medical care. Advise health facilities administrators and community agencies regarding State health facilities inspection, licensing, and certification programs. Primary responsibility is for enforcement of State and Federal laws, rules, and regulations pertaining to areas affecting total patient care such as nursing, physician, restorative, pharmacy, social, dental, and related services. Incumbents may act as team leaders and may assist in the training of new staff.

## **EXAMINATION INFORMATION**

### **TRAINING AND EXPERIENCE EXAMINATION – Weighted 100%**

The examination will consist solely of a Training and Experience Examination. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Examination process.

## SCOPE OF EXAMINATION

### A. Knowledge of:

1. Principles and purposes of regulations governing health facilities and services.
2. Health facility organization, operation, and procedures.
3. Functions and techniques of health facility management, services, organizations, and standards for patient care.
4. Investigative methods and techniques and rules of evidence.
5. Types and usage of modern health facility building, furnishing, and equipment.
6. Medical terminology.
7. Operations and services affecting patient care.

### B. Ability to:

1. Collect and analyze data.
2. Participate effectively in conferences and training sessions.
3. Communicate effectively.
4. Establish and maintain effective working relationships.
5. Interpret and apply pertinent State and Federal laws, regulations, and rules.
6. Establish and maintain cooperative relationships with personnel in the health facility industry, within the Department, and with other community social and health agencies.

## VETERANS' PREFERENCE POINTS

Veterans' Preference Points will be added to the final score of all competitors who are successful in this examination, and who qualify for, and have requested, these points through the State Personnel Board. Due to changes in the law, effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veterans' Preference Points.

## CAREER CREDITS

Career Credits will not be added to the final score for this exam, because it does not meet the requirements to qualify for Career Credits.

## DISTINGUISHING CHARACTERISTICS

### SPECIAL PERSONAL CHARACTERISTIC

Willingness to travel throughout the State.

## CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

California Department of Public Health  
Selection and Certification  
1501 Capitol Avenue, Suite 1501  
Sacramento, CA 95814  
(916) 552-9212

California Relay Service: (800) 735-2929 (TTY), (800) 735-2922 (Voice)  
TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

## GENERAL INFORMATION

**Applications are available** at [www.jobs.ca.gov](http://www.jobs.ca.gov), State Personnel Board offices, and local offices of the Employment Development Department.

**If you meet the requirements** stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

**The California Department of Public Health** reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

**Candidates needing special testing arrangements** due to a disability must mark the appropriate box on the application and contact the testing department.

**Hiring Interview Scope:** In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**Veterans' Preference Points:** California Law (Government Code 18971-18978) allows the granting of Veterans' Preference Points in open entrance and open, non-promotional entrance examinations. Veterans' Preference Points will be added to the final score of all competitors who are successful in these types of examinations, and who qualify for, and have requested by mail, these points. In **open (only)** entrance examinations, Veterans' Preference Points are granted as follows: 10 points for veterans, widows and widowers of veterans, and spouses of 100% disabled veterans (5 points for widows, widowers, and spouses if the veteran was in the National Guard); and 15 points for disabled veterans. In **open, non-promotional** entrance examinations, Veterans' Preference Points are granted as follows: 10 points for veterans, and 15 points for disabled veterans. Employees who have achieved permanent State civil service status are not eligible to receive Veterans' Preference Points. "Permanent State civil service status" means the status of an employee who is lawfully retained in his/her position after completion of the applicable probationary period. This includes permanent intermittent, part-time, and full-time appointments. In addition, individuals who at any time achieved permanent State civil service status and subsequently resigned, or were dismissed from State civil service are not eligible to receive Veterans' Preference Points. Veteran status is verified by the State Personnel Board (SPB). Directions to apply for

Veterans' Preference Points are on the Veterans' Preference Application (Std. Form 1093), which is available at [www.spb.ca.gov](http://www.spb.ca.gov) or from the State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814, and the Department of Veterans Affairs.

#### **TAKING THE EXAM**

**When you click the link below, you will be directed to the Training and Experience Examination. At the end of the Training and Experience Examination, it will be instantly scored upon your request.**

**[Click here to go to the Training and Experience Examination for Health Facilities Evaluator Nurse.](#)**